

## HERITAGE CONSERVATION GRANT PROGRAM

'Red text indicates fields the applicant completed in this example'

### Instructions/Information for Applicants

#### In preparation for your application.

Please ensure you have read the [Heritage Conservation Grants - Guidelines for Applicants](#) before you begin.

For further information regarding the SmartyGrants online application system, please refer to "[Smarty Grant Applicant Help Guide](#)".

#### Who can apply?

- Owners of State Heritage Places including private owners, companies, community groups and local government
- Individuals or groups with written permission from the owner to submit an application on their behalf
- Owners or businesses within a State Heritage Area (for eligible work)
- Unsuccessful applicants from previous funding rounds are invited to re-apply
- State Heritage Places owned by the State Government are not eligible (may be eligible for GOH Fund)

#### Prior to lodging a grant application:

1. **Prior to lodging a grant application, professional advice must be sought from a Heritage Adviser (either via Heritage SA, local councils, or privately). PLEASE ATTACH THIS ADVICE TO YOUR APPLICATION. This can be as simple as the email advice received from a heritage professional, recognised heritage contractor, conservator or Heritage Officer, Heritage SA.** Heritage SA will not be responsible for administering contracts or managing contractors.

The **minimum** level of heritage advice should include answers to the following:

- Is the project the highest priority work for the site at this time?
- Are the materials and methods appropriate for proposed project?
- Is Development Approval likely to be given for the proposed work?
- Does this project support the continued use or a new and appropriate use of this site?

2. **Prepare scoping documents and specifications for proposed work, including cost estimates.**
3. **Have images of the State Heritage Place and the work required ready for upload.**

#### Further Grant Program Information

Full details on our website <https://www.environment.sa.gov.au/topics/heritage/heritage-grants>

Please contact either:

Heritage South Australia on 8124 4960 or at [DEWHeritage@sa.gov.au](mailto:DEWHeritage@sa.gov.au) Heritage Project Officer on 8207 7753 or at [DEW.HeritageGrants@sa.gov.au](mailto:DEW.HeritageGrants@sa.gov.au) **Smarty Grants**

For help with the SmartyGrants online platform, please contact the SmartyGrants Help Desk E-mail: [service@smartygrants.com.au](mailto:service@smartygrants.com.au)

Phone: Australia +61 3 9320 6888

Support Desk Hours: 9:00am - 5:00pm AEST, Mon - Fri.

# Heritage Conservation Grants

## Application Form - Heritage Conservation Grants

Application No. HCGXX-XX-001

Form Submitted 30 Mar 2024, 3:18PM ACDT

### Eligibility

\*indicates a required field

#### What is Eligible?

Before completing this application form, you should have read the [Heritage Conservation Grant Guidelines for Applicants](#), and other information found on the [Department for Environment and Water - Heritage Grants webpage](#).

**Incomplete applications and/or applications received after the closing date will not be considered.**

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It is crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

#### What is eligible?

The following types of work may be eligible for funding:

- Document proposed conservation works (e.g. conservation management plans, dilapidation studies, development application drawings).
- Works that conserve significant building fabric.
- Works that protect the heritage value of the building or structure.
- Work that ensures the structural integrity of a building or structure.
- Works that reinstate or protect significant characteristics of a State Heritage Area (e.g. shopfronts, verandahs).
- Project management fees and development approval fees where applicable.

#### What is NOT eligible?

The following types of work are not eligible for funding:

- Works that damage or diminish the heritage significance of a place or area.
- Works that are not relevant to the heritage significance of a place or area.
- General maintenance or compliance activities such as landscaping; gutter cleaning; routine painting; upgrading services to align with building codes; pest control maintenance checks and treatments. (Repairs as a result of pest damage may be eligible.)
- Retrospective works (i.e. have taken place before grant agreement has been signed by all parties)
- Insurance claims or works subject to a work order.
- New construction or repairs to building fabric with no heritage value, including works unrelated to fabric conservation such as purchase of abutting land, buildings; relocation of buildings, structures or fabric; new buildings, additions and renovations.
- Administrative costs or purchase of equipment, unrelated to conservation.
- Publications and website development.
- Interpretation activities, including signage.

If you have any questions in regard to these eligibility criteria, please contact: Heritage Project Officer on 8207 7753 or at [DEW.HeritageGrants@sa.gov.au](mailto:DEW.HeritageGrants@sa.gov.au)

If you do contact us throughout the application process, please quote the application number below:

# Heritage Conservation Grants

## Application Form - Heritage Conservation Grants

Application No. HCGXX-XX-001

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### Application Number

HCGXX-XX-001

This field is read only.

## Applicant Eligibility

### I confirm that applicant \*

- has read and understands the program guidelines.
- is able to demonstrate alignment between their project and the aims of this program.
- is an owner of a State Heritage Place (including private owners, companies, community groups & local government).
- or, is an individual or group with written permission from the owner to submit an application on their behalf.
- is an owner or business within a State Heritage Area (if applicable).
- is NOT a State Heritage Place owned by the State Government.
- has fulfilled all previous funding or grant obligations to the Department for Environment and Water and as such, does not have any outstanding reporting requirements and/or unspent monies to be returned.

Please select all which are applicable.

## Project Eligibility

### Please select all criteria the project will meet \*

- The project relates to a STATE HERITAGE PLACE or AREA.
- The project WILL contribute to the CONSERVATION or PROTECTION of significant fabric or heritage values.

### Considerations \*

- You have sought professional advice about the required conservation works for your project (e.g. heritage advisor/architect either via Heritage SA, local councils, or privately) or via a Conservation Management Plan/Dilapidation survey).
- The proposed project uses or addresses appropriate building techniques and materials.
- The quote or project documentation provides enough detail regarding the proposed work.
- The project is very likely to succeed.
- If the project needs Development Approval you are prepared to lodge an application, or have you already received approval.
- The proposed activity is crucial conservation work needed at the place.

The six technical considerations above are required to satisfy the application process. Please make sure you consider and can tick all 6 boxes before moving on.

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### Assessment Criteria

All funding applications will be assessed in a competitive grant process, based on the criteria below, with a strong regard to the cultural significance of the Place:

- Demonstrates how the project contributes to the conservation or protection of significant fabric or heritage value.
- Extent to which the application shows evidence of, and addresses, the advice received from a recognised heritage contractor or professionally prepared Conservation Documentation.
- Risk levels including urgency of the project to protect the place from further damage, risk to public safety if work not undertaken and consideration of properties affected by the River Murray floods.
- Demonstrates how the project contributes to the public realm and/or incorporates a public good component with tangible benefits for the community.
- Extent to which the project supports continued use and/or compatible new use of the Place.
- How well the application demonstrates value for money with realistic budgeting and best use of funding.
- Demonstrates how the project uses appropriate materials and conservation methods including, traditional trades and skills.
- Demonstrates how the project will support regional and remote areas.
- Appropriate and sufficient supporting documentation is attached to the application. Address as many of these criteria points as possible in the body of your application.

**Based on the Criteria and information above: Do you wish to continue? \***

Yes  No

If 'No', thank you for your time, but unfortunately you cannot progress any further with this application. Should you wish to discuss further, please contact Heritage South Australia on 8207 7753.

# Heritage Conservation Grants

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## Contact Details

\* indicates a required field

## Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to: [Department for Environment and Water - Privacy statement](#)

## Applicant Details

**Are you a legal entity (IF YOU ARE NOT A LEGAL ENTITY, A SPONSOR WILL BE REQUIRED) \***

Yes  No

If you are not a legal entity, a sponsor will be required.

[WHAT IS A LEGAL ENTITY? - Help File](#)

**Applicant \***

**The Heritage Cottage Conservation Association**

For organisations: please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

**Primary contact \***

**Mr Joe Bloggs**

This is the person we will correspond with about this grant.

**Position held in organisation \***

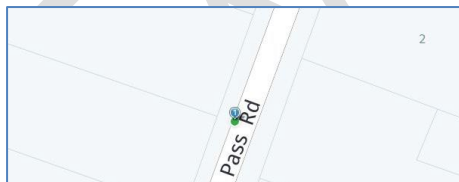
**Site Manager**

e.g., Manager, Board Member or Fundraising Coordinator.

**Applicant primary address \***

**300 Pass Rd**

**Example SA 5355**



**Applicant postal address \***

**PO Box 100**

**Example SA 5000**

**Applicant primary phone number \***

**0414 000 000**

Must be an Australian phone number.

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**Applicant email address \***

[examplemail@gmail.com](mailto:examplemail@gmail.com)

Must be an email address.

**Applicant website**

<https://examplesite.com/>

If applicable. Must be a URL.

**Do you have an ABN? \***

Yes  No

**Are you registered for GST? \***

Yes  No

**Applicant ABN \***

[23 000 000 000](#)

#### Information from the Australian Business Register

<b>ABN</b>	23 000 000 000
<b>Entity name</b>	The Heritage Cottage Conservation Association Incorporated
<b>ABN status</b>	Active
<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	No
<b>DGR Endorsed</b>	No
<b>ATO Charity Type</b>	Charity <a href="#">More information</a>
<b>ACNC Registration</b>	Registered

## Organisation Details

\* indicates a required field

**Are you a registered Charity/Not-for-Profit Organisation? \***

Yes  No

**What type of not-for-profit organisation are you?**

Educational institution (includes pre-schools, schools, universities & higher education providers)

- Religious or faith-based institution
- Philanthropic organisation
- Peak body
- Social enterprise
- International NGO
- Professional association
- Healthcare not-for-profit
- Community group
- Political party / lobby group
- Research body
- General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

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### State Heritage Place Details

\* indicates a required field

State Heritage Place/ Area  
Name: \*

The Heritage Cottage

State Heritage Place Name as per the State Heritage Register  
e.g. Dunns Bridge, Balaklava. If in a State Heritage Area, please include the  
State Heritage Area Name and the property address.

State Heritage Place/ Area  
Number: \*

10003

Must be a number.  
Five Digit Number as per the State Heritage Register e.g. 11597

Certificate of Title  
Number (if known):

CT 5000/312

CT, CR or CL can be included e.g. CT 5877/54

State Heritage Place  
Address \*

300 Pass Rd  
Example SA 5355

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Picture of the State  
Heritage Place

Filename: Heritage Cottage Front View.jpg

File size: 7.3 MB

This will familiarise the Accessors with the property

Current use of State  
Heritage Place: \*

- Private residence
- Commercial use
- Church building
- Community building
- Hotel/Accommodation
- Services and Utilities
- Dis-used or under-used
- Other:

What is the property currently used for?

Ownership of property \*

- Private
  - Corporate
  - Community Group
  - Church
  - Local Government
  - Other

Assist with determining eligibility

Is the applicant the owner of  
the property??

Yes  No

If no, ensure you have a sponsors letter or written permission from the  
owner to apply on their behalf.

State Heritage Place  
Contact

Mr Joe Bloggs

This is not required

# Heritage Conservation Grants

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## Regional and Remote Areas

Please refer to the SA REMOTE AREA MAP ([Click Here](#)) and classify your State Heritage Place according to the Remoteness Classification Levels 1 to 5

### Remoteness Classification \*

1  2  3  4  5

Please select appropriate classification from the Remote Area Map

## Project Details

### Project Title

#### Project title (e.g. Maree Hotel - Verandah Restoration Works) \*

The Heritage Cottage – Walls, Pugging, Doors and Window Conservation Work

e.g. State Heritage Place Name – A short descriptive title to describe your project.

### Project Details

Description of the proposed work... (you can create in a word document then copy and paste if that makes it easier. It will also ensure you do not lose your information, should the system time out.) \*

Conservation of southern walls, pugging and external doors of the Heritage Cottage. The completion of conservation will involve repair and replacement of timber lathes, pugging of walls, repair to doors and windows, and completion of protection from weather and pest damage.

Heritage builder Mr. David Smith is undertaking the conservation work supported by voluntary labour for earth removal and the clearing and digging of soil for the new footings. This final stage of work will include volunteer participation in traditional pugging and lime- washing techniques.

The Heritage Cottage is one of only two known examples of a German barnhouse in South Australia. There are many significant architectural and construction features evident in the Cottage that will be displayed and identified for visitors to the site. The building displays many of the typical features of Fachwerk construction, a building form common to early SA German architecture.

The Heritage Cottage Conservation Association was established for the purpose of conserving this State Heritage listed property. Our Association, in collaboration with the Community Group and other heritage groups, is taking responsibility for the management of this project and fundraising to ensure its success.

What will you do and how? 100-300 words. Be descriptive, but succinct. Include a brief summary of what this project is, what you will do (i.e. the activities you will perform), and how you will do it. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu1> if you need some ideas about how to frame your response. Please attach all quotes, plans, drawing, etc in the 'Supporting Documentation' section below.

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**How will the project contribute to the conservation or protection of significant fabric or heritage value? Including the extent to which the application shows evidence of, and addresses, the advice received from a recognised heritage specialist or professionally prepared CMP. \***

The conservation plans were developed with advice from the Council's Heritage Architect and approved by Council in July 2021. Working in consultation with the Heritage Architect and the Department for Environment and Water, Senior Heritage Architect (Heritage SA), the Heritage Builder has brought three decades of heritage conservation experience to the building work for the Heritage Cottage.

The Cottage displays many distinctive details of this type of building which is only found within early South Australian German architecture. Remnant structures of this type are not common. As the Cottage was built in two stages it also displays the evolving methods of Fachwerk construction with timbers used in the construction of the original two rooms hand adzed and the later timbers sawn.

Barnhouses accommodating people, their animals and storage facilities, were rare in the German settlements within South Australia, although common throughout Europe. Of particular note is the relatively intact stable with a rare example of timber slab floor and drain treatment. Many barnhouses had a second storey to provide living space above and this appears to be the case with the Cottage given the steep pitch of the roof, ladder access to the roof space from within the manger and a clay floor above the original rooms.

Roman numerals found on the large structural timbers of the Cottage were used to mark individual timbers prior to their erection. The markings would correlate with adjacent timbers to guide the construction sequence. This indicates that these timbers were most likely prepared elsewhere, for example, at a sawmill and then transported to site. These markings are typical of many Fachwerk buildings and are indicative of a degree of prefabrication.

In the small central room of the Cottage, it is possible to see the original thumb and fingerprints in the pug mix, where the mix was pushed by hand into the gaps between the ceiling timbers. These prints have survived from the time of construction. Much of the original pug material remains on site and has been recovered for reuse.

This stage of building work focuses on repair and reconstruction of the pug walls so that both the old and new timber uprights and the new footings, some of which are timber, are protected. Refixing, replacing or repairing the doors and windows will add a further level of protection from extreme weather and visitor enthusiasm. With the pugging completed with lime wash, and doors and windows in place, the Cottage will demonstrate the integrity of its original mid 1800s design and construction.

How the project relates to elements of special significance to the State Heritage Place. Tell us why your project is needed, and why you believe the activities you propose will produce the outcomes you seek. Provide evidence (where available) of both the need and the link between the work you will do and the outcomes you seek. Go to the Funding Centre's Answers Bank at <https://www.fundingcentre.com.au/answersbank#Qu2> if you need some ideas about how to frame your response. Attach any relevant documents in the 'Supporting Documentation' section below.

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**Please address the risk level including urgency of the project to protect the place from further damage, risk to public safety if work not undertaken. \***

For decades the Heritage Cottage has been in urgent need of protection from damage by extreme weather and from visitors to the site. Now that the cottage has been stabilised and strengthened structurally together with a new roof and guttering there is reasonable protection from extreme weather. However, until the walls, doors and windows are complete the cottage, and the investment in building work, is as much at risk as ever before.

The need for the completion of conservation work is urgent to halt further deterioration or damage to the building. As the public's enthusiasm for the cottage continues to grow, our concerns about personal risk of injury are heightened because it is currently a building site and will be until work is completed.

**When does the work need to be done? \***

Now  6 months  2 years  Any time

**Demonstrate how the project uses appropriate materials and conservation methods including, traditional trades and skills. \***

Using the traditional mix for pugging, heritage and architectural students as well as members of the Heritage Cottage Conservation Association will be invited to participate in pugging workshops conducted under instruction from the Heritage Builder. This hands-on demonstration of conservation work will provide valuable assistance towards the labour requirements for this project as well as being an important educational experience that ensures the transfer of traditional construction techniques.

Building work to date demonstrates the use of appropriate conservation methods and the application of traditional trades and skills. The Cottage has been strengthened, repaired, with replacement of timbers, cladding, and lining materials as well as a new roof. Where possible original materials have been retained and replaced with locally sourced materials that are as close to original as possible. Missing timber posts or failed timbers have been replaced to match original size, profile and species of timbers.

The existing roof rafters and ceiling frames have been supplemented by new timbers adjacent to the original timbers so that they can be retained in-situ. New galvanised corrugated sheeting has been laid on the roof. Gutters and downpipes have been replaced by new materials tailor made to match the original profiles.

In the process of clearing soil away from the base of the Cottage, all remnant pug mix has been retained and will be reapplied to the walls in this final stage of building work. Straw, clay and water pug mix will be produced on site and limewash applied on top of the pug mix.

**Demonstrates how the project contributes to the public realm and/or incorporates a public good component with tangible benefits for the community. (If applicable) Provide any evidence you have that this project/program has community support?\***

The tangible benefit of this project will be the preservation and conservation of a mid-1800s pug cottage, rather than full restoration. The conservation intent is to strengthen and protect the structure and ensure that the Heritage Cottage is intact for the benefit of future generations.

Sections of the internal walls will remain exposed to provide insights into the process of fachwerk construction. The story of the Cottage and its heritage significance will be shared with the public on a signboard at the site as well as the extensive collection of personal stories, oral histories and research

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accessible on the Heritage Cottage website as well as the Council Heritage Walking App.

This project has received financial support from the Council, the Community Trust, and the local Church.

Previous grants and support from Heritage SA has given our volunteer committee the confidence we needed to continue our commitment to seeing this conservation project through to completion.

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## Please upload letters of support (if available/relevant)

Filename: Local Church letter of support.jpg File size: 1.4 MB

Filename: Letter of Support from Community.jpg File size: 9.1 MB

A maximum of 5 files can be attached

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## Describe the extent to which the project supports continued use and/or compatible new use of the Place. \*

Conservation of the Heritage Cottage will make an important contribution to the visitor experience in our area. Together with the Church, the adjacent Heritage House, historic cemetery and picnic grounds, the Cottage is included in a heritage walking tour that forms part of an App developed by the Council.

The Heritage Cottage is an integral part of the story of our area and is frequently visited in conjunction with people viewing the extensive historic collection in the museum directly across the from the Church. School groups, tourists, locals, history buffs, from far and wide are drawn to the Heritage Cottage as a powerful expression of early settler life and ingenuity in South Australia.

## Project Dates

Projects cannot commence before 01 July 20XX and be completed by 30 June 20XX.

### Proposed Project Commencement Date \*

01/07/20XX

Commencement date should allow for processing of grant application and approval of Development Applications.

### Proposed Project Completion Date \*

30/06/20XX

Provide your best guess, an End Date Variation may be sought if required

## Expected Outcomes

Please tell us about the outcomes you expect to occur/result from this project. If you need more help understanding what outcomes are, read the materials at:

<https://ourcommunity.com.au/evaluation>

List your initiative's anticipated outcomes and attached information in the following table. Leave blank any fields that do not apply to your project.

## List all expected outcomes of the project?

### Anticipated Outcomes

### Timeframe

Fundraising via grants, donations, in kind support	Immediate
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Remove lean-to	Intermediate
Grading soil around building, install brick drains to downpipes	Intermediate
Refix existing lathes, supply and fix new timber wall lathes	Intermediate
Repair doors and stops, window, refix ladder	Intermediate
Re-pug inside and outside walls	Intermediate
Install stainless steel mesh to openings around ceiling	Intermediate
Conservation work completed	Intermediate
Outcomes are the changes that you expect to occur as a result of your initiative. See information above. eg. Front wall re-rendered and paint- ed, new windows installed, Conservation Management Plan completed	See description above

EXAMPLE ONLY

## Funding Categories and Limits

\* indicates a required field

### Categories

**Funding for conservation works will be paid on a dollar-for-dollar basis.** This means your heritage grant will pay no more than 50% of the costs of conservation works or documentation. The minimum grant for any project is \$1,000. There are three categories of funding.

#### Category Grant:

##### Simple

up to \$5,000 (GST exclusive)

Documentation, e.g. **Architect fees, conservation management plans, dilapidation reports, development application drawings/schedules.**

Simple projects with only one component, e.g. **Salt damp treatment or re-roofing**

##### Complex

up to \$10,000 (GST exclusive)

*(Maximum available to residential properties)* Projects for **residential properties with multiple components** such as reinstatement of lost significant fabric or larger, more complex repairs e.g. **façade conservation including timber repair and salt damp treatment; roof and gutter replacement including new roof framing and fascia's.**

##### Major

up to \$20,000 (GST exclusive)

**Only available for non-residential properties** with multiple components. Major Projects must address at least two of the Assessment Criteria, e.g. **(1) Places at risk; (2) Adaptive re-use.**

#### Which Grant Category are you applying for? \*

- Simple - up to \$5000
- Complex - up to \$10,000 (Residential Properties)
- Major - up to \$20,000 (Non Residential Only)

Heritage Conservation Grant Category

## Budget and Finances

\* indicates a required field

#### Total Grant Amount Requested\*

**\$20,000.00**

What is the total financial support you are requesting in this application? Please ensure amount aligned with correct Grant Category.

#### Total Contributions from Applicant\*

**\$33,408.00**

Must be a dollar amount.

#### Total Project Cost\*

**\$53,408.00**

What is the total budgeted cost (dollars) of your project? This should be the additional of the Grant Amount Requested and your co-contribution.

## Co-contribution Waiver Request

The co-contribution requirement may be waived in part where it can be shown that the responsible entity is a NFP or is registered with the ACNC (Australian Charities and Not-for-profits Commission) and demonstrates (two years of audited financial statements including sponsoring body statements where relevant) that it cannot provide a full matching contribution. The decision to approve a waiver will remain with the Assessment Panel and will be considered in conjunction with the application and supporting documents.

**Are you applying for a waiver of matched contributions?**

- Yes  No

## In-Kind Contributions

**In some cases, in-kind contribution may be considered as part of the co-contribution (50% payable by the applicant). This will usually only be in special circumstances, where the applicant/volunteer has the required qualifications (e.g. is a builder/architect) or undertakes the work normally done by a paid contractor (e.g. builder's labourer or painter). Any work undertaken would need to be guided by appropriate professional advice.**

If the applicant will be applying for in-kind contributions, they will be required to attach the following information to the application as justification of budget costs:

- The type of in-kind work to be undertaken and the qualifications (if relevant) of the supplier
- The estimated hours and rate including total anticipated value of in-kind works to be undertaken
- The method(s) of calculating the cost of in-kind works, including how the rate was determined
- How the work will be done (i.e. building techniques used), established in conjunction with a qualified heritage tradesperson, if relevant
- The duties to be undertaken

Acceptance of in-kind contributions as part of the 50% co-contribution will be at the discretion of the Assessment Panel.

Actual in-kind value (only as approved) will need to be reported in the final report and financial acquittal.

## Project Budget (GST exclusive)

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not. **All amounts should be GST exclusive.**

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns, Examples of income could include 'council community grant', 'applicant contribution', 'company X sponsorship'. Examples of expenses could include 'Consultants Fees', 'Building Supplies', 'Volunteer x 40 hours'.

*(Volunteer hour value = \$45.10 per hour)*

Use the 'Notes' column for any additional information you think we should be aware of.

**Quotes will need to be provided and uploaded below.**

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TOTAL PROJECT INCOME AMOUNT should be equal or greater than the TOTAL EXPENDITURE AMOUNT (dependent on your co-contribution). Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.

### Project Income\*

*Income = any source of funding used to finance this project / Expenditure = how you will spend the funds on this project*

Income Type*	Income Amount (\$)	Notes
Heritage Conservation Grant*	\$20,000.00	Subject of this application for final stage of conservation work
Other Grant	\$808.00	Balance of community grant for photographic and video documentation by Sam Kroepsch
Other Grant	\$1,560.00	Balance of grant from Peter Lehmann Arts & Education Trust for pugging workshops
Applicant Contribution	\$14,432.00	Volunteer pugging workshops
Applicant Contribution	\$16,608.00	Fundraising through individual donations and wine & book sales

### Project Expenditure

Please provide a breakdown of expenditure to the best of your knowledge.

Expenditure Type *	Expenditure Amount (\$)	Notes
Conservation/Repair/ Restoration Works *	\$51,100.00	Combination of building materials and labour costs
Other Expenditure	\$1,500.00	Catering for 20 volunteers in pugging workshops over 3 days
Documentation	\$808.00	Photographer and videographer fees for Sam Kroepsch to progressively capture conservation work

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### Budget Totals

**Total Income Amount**

\$53,408.00

This number/amount is calculated.

**Total Expenditure Amount**

\$53,408.00

This number/amount is calculated.

**Income/Expenditure**

0

This number/amount is calculated. This figure should balance showing zero, if your income and expenditure are correct

---

**Please attach quotes for those expenditure (cost) items listed above. \***

Filename: **Heritage Builder - Work Estimate and Costs.docx** File size: 24.4 kB

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Filename: **Doors and Window Quote.pdf** File size: 123.5 kB

Estimates may be considered.

### Supporting Documentation

**\* indicates a required field**

**Ensure you attach any Plans, Reports, Conservation Management Plans or other documents which support your application. PDF documents are preferred, however Word documents or image files are acceptable. Copies of emails from Heritage SA or professional Heritage Advisors are encouraged. \***

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Filename: **Conservation Management Plan.pdf** File size: 5.4 MB

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Filename: **Heritage Professional Advice\_XXAugXX.pdf** File size: 318.3 kB

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Filename: **Plans and Specifications for works.pdg** File size: 8.5 MB

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Filename: **Conservation Photos and diagrams.docx** File size: 3.7MB

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Filename: **Local Council Article regarding Cottage.jpg** File size: 1.4 MB

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Filename: **Historical Data File.pdg** File size: 8.5 MB

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File size should not exceed 25MB, preferred file type .pdf / .jpg. If your images are large insert them in a 'word' document, pdf and then submit

### Certification and Feedback

**\* indicates a required field**

# Heritage Conservation Grants Application Form - Heritage Conservation Grants

Application No. HCGXX-XX-001

Form Submitted 30 Mar 2024, 3:18PM ACDT

## Certification

This section must be completed by an appropriately authorised person on behalf of the applicant or organisation (may be different to the contact person listed earlier in this application form).

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

I agree \*

Yes  No

Name of authorised person \*

Mr Joe Bloggs

Must be a senior staff member, board member or appropriately authorised volunteer

Position (If Applicable)

Site Manager

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number \*

0414 000 000

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email \*

examplemail@gmail.com

Must be an email address.

Date \*

30/03/20XX

Must be a date

## Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the SUBMIT button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

Very easy  Easy  Neutral  Difficult  Very difficult

Approximately, how long did it take to complete your application?

7 hours

e.g. 3.5 hours

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Clearer Budget Table may be advantageous