

Friends of Parks and Nature Grants Program 2026 Application Form Preview

Eligibility

* indicates a required field

Program

This field is read only.

Applicants Please Note

Before you start

Please ensure you have completed the following before continuing:

- Read the [Friends of Parks and Nature Grant Guidelines 2026-27](#).
- Discussed your project with your NPWS Liaison Ranger, relevant DEW staff member or alternate authority and received approval to proceed.
- Confirmed your group is a current financial member of Friends of Parks and Nature Inc.
- Confirmed your group is incorporated or has an incorporated sponsor
- Confirmed any previous grant acquittals have been submitted

Important: Applications that have not received the appropriate approval and included a signed support form will not be eligible for assessment.

Unincorporated groups

If your group is not incorporated, you must obtain written sponsorship from an incorporated organisation. For sponsorship by Friends of Parks and Nature Inc. request a letter from Pam Smith (Pamela.Smith@sa.gov.au).

Sponsor requests must be submitted at least 2 weeks prior to the closing date.

Questions?

Contact the DEW Grants Officer, Susan Taite:

- Susan.Taite@sa.gov.au
- Phone 0439 870 378

If you need to contact us at any stage during the application process, please quote the following application number:

Application Number

This field is read only.

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Confirmation of Eligibility

I confirm that.:

- I have read the grant guidelines.
- The project aligns with an approved park management plan, biodiversity action plan, species recovery plan or other landscape plan.
- Our group is a current financial member of Friends of Parks and Nature Inc.
- Our group is incorporated or has an incorporated sponsor.
- Our group has no overdue grant acquittals.
- The project has been discussed with and approved by an appropriate DEW / Landscapes staff member.

Are all of the above statements true? *

- ☐ Yes (continue application)
- ☐ No (you are not eligible to apply)

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*.

Applicant Details

Applicant Group *

Organisation Name

Please use the organisation's full name. Be sure to provide the same name that is listed with the ABR, ACNC or ATO.

Applicant Group Postal Address

Address

Primary Contact Details

Primary contact *

Title First Name Last Name

This is the person we will correspond with about this grant.

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Position held in organisation *

e.g. President / Committee Member / Project Coordinator.

Primary contact primary phone number *

Must be an Australian phone number.

Primary contact email address *

This is the email address we will use to correspond with you about this grant.

DEW Staff Endorsement

All projects must be endorsed by a NPWS Ranger, DEW Officer or alternate authority (e.g. Landscape Board Officer) prior to submission. Please provide the approving staff member's details and upload a signed [Support Form](#).

Have you received project approval from an authorised project support person? (e.g. NPWS Ranger / DEW Heritage Officer / Landscape Board Officer) *

☐ Yes

☐ No

If you have not received prior approval, stop and discuss your project with an authorised project support person before continuing.

NPWS / DEW Support Form *

Attach a file:

A minimum of 1 file must be attached.

Unsigned or incomplete Support Forms will render the application ineligible.

Approving NPWS / DEW / Landscape Board Staff Member *

Title

First Name

Last Name

Position *

e.g. NPWS Liaison Ranger

Mobile Phone Number *

Must be an Australian phone number.

Email Address *

Must be a valid email address.

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Group Incorporation Details

* indicates a required field

Is your group Incorporated? *

- ☐ Yes
- ☐ No

Does your group have an Australian Business Number (ABN)? *

- ☐ Yes
- ☐ No

Enter your group's ABN without spaces:

Search for your ABN using the [ABN Lookup](#) website.

Is your group registered for Goods and Services Tax (GST)? *

- ☐ Yes
- ☐ No

Search your GST registration status via [ABN Lookup](#).

Have your bank account details changed since your most recent Friends of Parks and Nature Grant application? *

- ☐ Yes
- ☐ No

If you group has not received any recent grants answer no. If you answered yes please contact DEWVolunteers@sa.gov.au quoting your grant application ID and request next steps. Any delays could affect the timely processing of your funding payment if your application is successful.

Sponsor Organisation Requirements

Unincorporated groups must have a sponsor organisation.

Please:

1. Enter your sponsor organisation details below.
2. Upload a signed sponsorship letter.
3. Ensure the letter includes:
 - organisation name
 - authorised signatory's name
 - position
 - signature
 - date

To request a sponsorship letter template contact DEWVolunteers@sa.gov.au. Ensure brief project details are provided along with your request.

PLEASE NOTE: All requests for a sponsor letter must be submitted at least 2 weeks prior to the round closing date.

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Search your sponsor's details via [ABN Lookup](#) if unsure.

Sponsor Organisation Name *

Organisation Name

Please provide the organisation's full name. Make sure it is the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Sponsor Organisation Postal Address

Address

Sponsor Organisation Primary Contact Email Address *

Must be an email address.

Sponsor Organisation Primary Contact Person *

Title First Name Last Name

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We may contact this person to verify that the sponsor arrangement is valid and current.

Position held with Sponsor Organisation *

e.g. Manager / Committee Member

Sponsor Primary Contact Phone Number *

Must be an Australian phone number.

Upload your signed letter from the Sponsor Organisation here. *

Attach a file:

The letter must be signed by an authorised person (e.g. Manager, CEO or Board Chair) and include: name, position, signature and date. NOTE: Unsigned or incomplete forms will render your application ineligible.

Does the Sponsor Organisation have an ABN? *

- ☐ Yes
☐ No

Search for your sponsor's ABN via [ABN Lookup](#).

Enter the Sponsor Organisation's ABN without spaces *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be a valid ABN without spaces.

No ABN

Groups or Sponsor Organisations who do not have an ABN are required to submit a completed ATO 'Statement by Supplier' form with the application.

If you do not provide a completed Statement by Supplier form, 47% of any approved grant payment may be withheld in accordance with ATO requirements.

Please download the form from the following link: [Statement by Supplier Form](#)

Upload your completed Statement by Supplier Form here: *

Attach a file:

Max 25mb per file uploaded

Project Details

* indicates a required field

Project title: *

Word count:

Must be no more than 15 words.

Provide a clear and descriptive project title.

Identify in which national park region your project will occur. If you're not sure, you can check by downloading a map of the regions here: [NPWS map of regions](#)

Select the national parks region(s) where your project activities will occur: *

☐ Adelaide Mount Lofty Region

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- ☐ Eyre & Far West
- ☐ Flinders & Outback
- ☐ Limestone Coast
- ☐ Riverland & Murraylands
- ☐ Kangaroo Island
- ☐ Yorke & Mid North
- ☐ Other:

Multiple answers allowed. Where 'other' is used please provide a name if possible e.g. Gluepot Reserve, Moorunde Wildlife Reserve.

Name of national park or location in which your project activities will be carried out: *

If on private land please provide specific identifying details such as address, name of property etc.

What best describes the primary outcomes of your grant proposal? *

- ☐ Aboriginal Heritage and Culture Protection
- ☐ Biodiversity Conservation
- ☐ European Heritage Restoration/Protection
- ☐ Pest Plant Control
- ☐ Pest Animal Control
- ☐ Other:

☐ Building Knowledge and Volunteer Capacity (knowledge, skills, equipment, training etc)

Multiple answers allowed. If 'other' please provide a short description.

Project Rationale

In the boxes below please describe the aims of your project. If you have a separate project plan document, please attach it to your application using the upload field in the section below.

Tell us what you plan to do and explain why this project is needed. *

Describe the specific issue or need your project will address and what will be done. (min 200 words recommended) If you require more space you may upload a separate detailed document in the section below.

What are the expected outcomes of the project? *

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Describe at least three measurable outcomes you expect the project to achieve for the park environment, biodiversity values, volunteer participants and/or the broader community. (200 words recommended)

Project Activities

Tell us about the activities you will undertake during your project. If you can, please include a location for each activity, a short description and the approximate start / end dates. Include who will undertake the activity (volunteers, contractors or partners) where relevant.

If you have one activity taking place in multiple areas, please list each location. Note that project activities can include those done by volunteers, contractors and/or Council or other project supports.

Description *

If more space is required please include the project activities in a separate project plan document and upload using the button below.

Project & Activities Plan (Optional Attachment)

Attach a file:

If you have a detailed project plan, maps or other supporting documents describing your project please attach them here. Multiple separate documents can be uploaded using the same button.

Project timeline

Please note project work can only begin once the grant agreement has been signed by all parties and the grant funds have been received.

All projects must be completed within 18 months.

Start Date

Proposed project start date *

If exact dates are not known, provide your best estimate. Ensure you enter 4 digits for the year (e.g. 2026).

End Date

Proposed project end date *

If exact dates are not known, provide your best estimate. Ensure you enter 4 digits for the year (e.g. 2026).

Approvals

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Applications must include all required support forms and approvals before submission. Projects undertaken on other land tenures will need approval by the relevant Landscape Board. Missing mandatory support forms may result in the application being deemed ineligible. See form links below.

[Project Approval / Support Form](#)

[Landowner Support Forms](#) (relevant to projects undertaken on private land or other land tenures)

Use this section to upload any other required regulatory approvals or permits relevant to the project (e.g. seed collecting permits, CASA permit for drone use).

Signed Approval Forms *

Attach a file:

Upload all signed support forms here as individual items (.pdf and .docx formats are best). Multiple separate documents can be uploaded using the same button. NOTE: Unsigned forms will render your application ineligible.

Project Budget

* indicates a required field

Project Expenditure Details

Before you start

- Break the project into its main activities and costs. (e.g. contractor weed spraying, fencing materials, volunteer planting days, monitoring, surveys)
- Include all project costs and clearly indicate which costs you are requesting grant funding for and which will be funded from other sources.
- Include GST where applicable.
- Enter figures without commas. (e.g. 1000 not 1,000)
- Volunteer contributions must be valued at \$50.50 per hour.

Important Eligibility Requirements

- Co-contributions must equal at least 50% of the funding requested.
- Grant funding requested must not exceed \$15,000.

Special Circumstances

- For remote projects only, fuel subsidy costs may be included. Refer to the [DEW Fuel Subsidy Procedure Guidelines](#) before claiming these costs.

Instructions

- Fill in each line and press enter. Click 'Add More' if more lines are required.
- Columns 2, 3 & 4 are automatically tallied in the 'Project Expenditure Totals' section further down the page.

1. Project Activity	2. Grant funding requested	3. In-kind / Co-contribution	4. Total activity cost
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Briefly describe the activity e.g. working bee attendance, contractor weed spraying, construct enclosure fencing, and add the dollar amount in either column 2 or 3. See grant guidelines for other examples of activities.	Amounts in this column will automatically tally in the section below. Include GST. Refer to grant guidelines for ineligible expenses. Must be a dollar amount.	Amounts in this column will automatically tally in the section below. Value of volunteer time, donated goods/services or other contributions. Must total at least 50% of grant funding sought. Must be a dollar amount.	Automatically tallied total of grant funding + co-contributions. Amounts in this column will automatically tally in the section below. This number/amount is calculated.
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Expenditure Notes

Additional Expenditure Information

Provide additional information relating to project activities and co-contributions here. Include your calculations for volunteer hours (e.g. forecast no. of volunteers + attendance days + hours attendance per day x \$50.50 p/h). Providing detailed information in this section will help strengthen your application assessment score.

Project Expenditure Totals

Grant Funding Requested (should not exceed \$15,000) *

\$

This number/amount is calculated.
This is the total summed amount calculated in the 'Grant Funding Requested' column in the table above. Incorporated groups registered for GST may add GST when invoicing DEW for approved grant funds. Groups sponsored by Friends of Parks and Nature Inc will also receive GST in addition to their approved grant funding.

Total In-kind / Co-contribution Amount *

This number/amount is calculated.
This is the total summed amount calculated in the 'In-Kind / Co-contribution' column in the expenditure table above and should amount to at least 50% of the grant amount requested.

Total Project Cost *

\$

This number/amount is calculated.
This is the total budgeted cost of your project, calculated from the 'Total activity cost' column in the expenditure table above.

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Supporting Documents

Please attach supporting documentation for your budget here, such as:

- Quotes from contractors
- Suppliers price lists
- Map of area where work is to be undertaken
- Species lists

Supporting documents *

Attach a file:

Upload all budget supporting documents here as individual items (.pdf and .docx formats are best). Multiple separate documents can be uploaded using the same button.

Declaration and Submission

* indicates a required field

Declaration

This grant application must be endorsed by an appropriately authorised person on behalf of the applicant group / organisation. This person can and may be different to the contact person listed earlier in this application form. Authorised persons are the office bearers on the committee of your member group / organisation e.g. President, Secretary, Treasurer.

I certify that to the best of my knowledge the statements made within this application are true and correct.

I certify that an authorised person of the applicant group / organisation has endorsed this application.

I understand that if approved for this grant, the applicant group / organisation will be required to accept the terms and conditions as outlined in the grant agreement.

I agree *

☐ Yes

☐ No

Name *

Title

First Name

Last Name

Authorised representative of the applicant group / organisation.

Position *

Position held in applicant group / organisation (e.g. President, Secretary, Treasurer)

Contact phone number *

Must be an Australian phone number.

We may contact the representative to verify that this application has been authorised by the applicant group / organisation.

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Contact Email *

Must be an email address.

Date *

Must be a date.

Applicant Feedback

The application process is almost complete. Before reviewing your application and clicking submit, we invite you to take a few moments to provide feedback on the application process. This section is optional, but your feedback is highly valued and helps us continually improve and refine our forms, guidance and processes for future applicants.

Please indicate how you found the online application process:

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions for any improvements and/or additions to the application process or form that you think we need to consider.